

# Committee meeting - Healthwatch Gateshead

30<sup>th</sup> March 2021, 10.30am - 12.30pm  
Online via Zoom

## Agenda Items

1.	Welcome and introductions		MB
2.	Apologies for absence		MB
3.	Minutes of previous meeting/matters arising	Paper 1	MB
4.	Priority setting		
	4.1 Context Setting - place based working	Presentation	SO
	4.2 Process overview with timescales	Paper 2	SO
	4.3 Decision making - overview of Toolkit & how we make an impact	Paper 3	SO
5.	Longlist - discussions and additions from committee members	Paper 4	MB/All
6.	Next Steps		MB
7.	Date and time of next meeting		MB

**Michael Brown (Chair) – MB**

**Siobhan O’Neil (CEO) - SO**